Post 16 Reference

Consent Form

During the application process for employment and also further education or training provider may contact the school to confirm your dates of attendance and examination results.

Under UK GDPR the school will need your consent before releasing this information.

Any other personal data being requested would need the organisations to inform you of the exact information being sought and they should obtain your consent prior to contacting the school.  This consent should then be forwarded to the school before any information can be released.

Prospective employers may also contact us for information about you as part of your application for employment. They too should seek your consent and forward this to the school before any information can be released.

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| --- | --- | --- |
| Consent | | |
| Please tick | Yes | No |
| I give consent to my data being shared between the school and an organisation in respect of a job application I may make now or in the future. |  |  |
| I give consent to my data being shared between the school and a training provider in respect of an application for a training course, I may make now or in the future. |  |  |

|  |  |
| --- | --- |
| Name |  |
| Email |  |
| Telephone No. |  |
| Signature |  |
| Print name |  |
| Date |  |

Please return this form to [GDPR@swanwickhall.ttct.co.uk](mailto:GDPR@swanwickhall.ttct.co.uk)